



Office Use Only	
Check #:	_____
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Date Rec'd:	_____
Booth(s) Assigned:	_____

**National Association of Child Care Professionals
Exhibitor Application**

April 22-April 25, 2009 – The Hilton, located in the Walt Disney World® Resort, Orlando, FL

How Successful Directors Manage™
25th Annual National Conference

Please print legibly and return a completed application and signed copy of Exhibitor Agreement with payment.

Contact Name: _____
Organization: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Phone: _____ **Fax:** _____ **Email Address*:** _____
 (*Email will be the primary communication from NACCP and Freeman)

Is this your first time to exhibit at a NACCP event? _____ If you have exhibited with NACCP before, what years? _____

Company name as it will appear on Booth Sign and in Conference Program:

Name Badges (Each exhibitor receives 2 complimentary badges per booth. Additional badges may be purchased for \$5 each):

Name: _____
Name: _____

Donation Items: *(Please provide one donation item for the Silent Auction and another for a door prize.)*

Silent Auction: _____ **Estimated Value:** _____
Door Prize: _____

Brief Description of Company and Products/Services: _____

Booths are assigned on a first come, first serve basis. If requested booths have been taken by time of assignment, NACCP will assign booth(s). A floor plan is enclosed.

Booth Preference: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Payment Information

- A **\$350 nonrefundable** deposit **per booth** must accompany the application to reserve space.
- Balance will be due no later than **Feb. 1, 2009**. Credit card balances will be charged on **Feb. 1, 2009**.
- Payment method ___ Check/money order enclosed ___ Visa ___ MC ___ AMEX ___ Discover

Booth Package Selection*: _____ **Amount Enclosed*:** \$ _____ **Add'l Name Badges Ordered:** _____

Credit Card Number: _____ **Exp. Date** _____ **Security Code:** _____
Zip Code of Statement Address: _____ **Cardholders Name:** _____
Signature: _____

*Please include booth cost, membership fee (if joining) and any additional name badge fee. See attached pricing and information sheet.

Please return completed application and payment to: **NACCP National Conference; Attn: Laura Landsman; 7608 Hwy 71 West, Ste. E; Austin, TX 78735-8245; Phone (512) 301-5557; Fax (512) 301-5080; Email: laura@naccp.org.**



**National Association of Child Care Professionals
25th Annual *How Successful Directors Manage*TM National Conference
Exhibitor Pricing Sheet**

Did you know????

NACCP Conference Attendees are Owners, Directors, Regional Managers and Assistant Directors of Child Care Programs from across the United States and Canada. They are THE decision makers for their child care program. Take advantage of this opportunity to highlight your product or service in front of key decision makers at the 2009 NACCP National Conference.

Conference Exhibit Schedule*:

Wed., April 22, 2009, 12:00-4:00 pm: Exhibitor Move-In begins in the International Ballroom.

Wed, April 22, 2009, 5:00-7:00 pm: Exhibitor Expo & Opening Celebration in the International Ballroom.

Thu., April 23, 2009, 10:00 am: The Exhibit Hall will open during the first exhibitor break at 10:00 am. The Munch & Mingle with Exhibitors, Silent Auction and Exhibitor Afternoon Reception will take place in the Exhibit Hall.

Fri., April 24, 2009, 10:00 am: The Exhibit Hall will open during the first exhibitor break at 10:00 am. The Gala Luncheon will take place from 11:00 am-1:00 pm. All exhibitors are requested to close their booths and participate in the Gala Luncheon at this time.

Fri., April 24, 2009, 5:00 pm: Exhibitor Move-Out Begins.

*Hours subject to change if necessary. Sessions will also take place during exhibit hours.

Exhibit Pricing:**

Please indicate the package you selected and any additional fees on the attached Exhibitor Application.

	Package A	Package B	Package C	Package D	Package E
10x10 exhibit booth	✓	✓	✓	✓	✓
Conference program ad	Full page	½ page	¼ page	Page Insert	
<i>Professional Connections</i> © ad*	Full page	½ page	¼ page	¼ page	
Member cost	\$2738	\$2038	\$1688	\$1588	\$739
Non-member cost	\$2936	\$2236	\$1886	\$1786	\$839

**Professional Connections*© ads will appear in the Winter 2009 edition, space permitting

_____ **Yes, I would like to become a NACCP Vendor Member and qualify for the member rate. My payment of \$449 is enclosed.**

_____ **I will need _____ name badges, in addition to the two I receive with my exhibit booth. Include number of additional badges on exhibitor application.**

Additional Names: _____

****Special Notes:**

- Add \$100 for any corner booth space.
- Add \$100 for exhibitor applications received between January 1, 2009 and February 1, 2009
- Add \$200 for exhibitor applications received after February 1, 2009
- If advertising space for *Professional Connections*© Winter 2009 edition has already closed, advertising space will be available in the following issue of *Professional Connections*©.

Please indicate your booth package and additional fees on this form and return it with a completed exhibitor application and signed agreement via fax or email to Laura Landsman, Conference Exhibit Coordinator at 512-301-5080 or laura@naccp.org.



National Association of Child Care Professionals 2009 Exhibitor Agreement

Application for Space:

Applications will be accepted by mail or fax and must be accompanied by a \$350 nonrefundable deposit per booth. Balance will be due no later than Feb. 1, 2009. Space is assigned on a first come, first serve basis.

Refund and Cancellations – The \$350 deposit per booth is **nonrefundable**. However, booth reservations may be cancelled and a refund issued on the balance (if it has been received), less 35% processing fee until Feb. 1, 2009. All cancellations must be made in writing. No refunds will be made after Feb. 1, 2009, unless the space is resold; then a refund will be issued on the balance (less the \$350 nonrefundable deposit per booth and a 35% processing fee). No refunds will be made if space is not used, nor will any refund be made on space used for part of the exhibit period.

Booth Decorations:

Each 10' x 10' booth includes an 8' high backwall and 3' high side dividers, one 6' draped table, two chairs, and one wastebasket. A standard booth sign with company name and booth number will be provided.

Conducting Exhibits:

The distribution of samples, souvenirs, etc. must be conducted from within the booth. Such activities taking place in the aisle are prohibited. Exhibits that include operation of audio/visual equipment or any noisemaking machines may not be operated in manner that will disturb other Exhibitors and their patrons. **No outside food and beverage is allowed without prior hotel authorization.**

Exhibit Criteria:

NACCP reserves the right to require any Exhibitor to remove all or any part of an exhibit which, in the sole judgment of NACCP, is misleading or deceptive, in poor taste, unsuitable, or not in keeping with the character and objectives of the conference. Exhibit booths are not to be used for employment recruiting. *Exhibitors are encouraged to participate the entire time the exhibits are available to attendees. Please do not tear down your booth until the exhibit hall is closed for Exhibitor Move-Out.*

Shipping and Storage:

Storage of all equipment prior to the exhibition shall be handled through **Freeman**, NACCP's contracted service provider. Freeman will send exhibitors a conference service kit in early 2009.

Hold Harmless:

Exhibitor hereby assumes entire responsibility and hereby agrees to protect, defend, indemnify and save the Hotel, its owners, its operator, and each of their respective parents, subsidiaries, affiliates, employees, officers, directors and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of the Hotel and its employees and agents. Exhibitor also agrees to indemnify and hold harmless the National Association of Child Care Professionals and its employees from any and all such losses, damages and claims.

Liability and Insurance:

NACCP will not be responsible for injury, loss, or damage that may occur to exhibitors, their employees/representatives, or property prior to or during this meeting. The Exhibitor, upon signing the application form, expressly releases NACCP and its employees from any and all liability, and the Exhibitor further agrees to indemnify the same against any and all claims to such loss, injury or damage. The Exhibitor understands that neither NACCP nor the Hotel maintains insurance covering the Exhibitor’s property and it is the sole responsibility of the Exhibitor to obtain such insurance.

Damage:

Exhibitor is liable for any damage caused by Exhibitor to building floors, walls, columns, standard booth equipment, or to other Exhibitor’s property. Exhibitors may not apply paint, lacquer, adhesives, or other coating to building columns, walls, ceilings, or floors or to standard booth equipment.

Other Conditions: In the event the Exhibitor fails to install the display by **5:00 pm, April 22, 2009**, or fails to comply with any provisions concerning the use of the display space, NACCP will have the right to take possession of said space and resell the same. Order taking and direct sales of products and services are permitted. Firms that choose to sell merchandise during this exhibit must assume full responsibility in securing a vendor license and collecting applicable taxes.

Deviations of Conditions:

Exhibitor understands and agrees that in the event the Exhibitor violates any of the rules and regulations set forth above, NACCP shall have the right to: a) require the Exhibitor’s immediate compliance; b) close Exhibitor’s booth and remove said booth from the exhibit hall at Exhibitor’s expense; c) refuse to permit Exhibitor from participating in any future NACCP conference; and d) any combination of the above.

Hotel Reservations:

Book your reservations directly at The Hilton, located in the Walt Disney World® Resort by calling: 1-800-782-4414 or visiting www.naccp.org/displayconvention.cfm. To receive the group rate, reference NACCP with the group code “NAP” or “NACCP-Annual Conference”. Group rates start at \$199 per night for single or double rooms. Rooms are subject to a 12.5% tax. **The cut off date for hotel reservations at The Hilton, located in the Walt Disney World® Resort is April 1, 2009.**

Please sign, date, and witness this form. Make a copy for your records.

I have read the above rules and understand their implications:

Printed Name: _____

Signature: _____ **Date:** _____

Witnessed by: _____ **Date:** _____